



CERTIFICATION FOR ON ICE HELPERS

On ice helpers may assist the coaches in executing drills in a practice setting. Certification includes a current Criminal Record Check (CRC), Concussion Awareness Training Tool (CATT) and Respect In Sport (RIS) for Hockey Leaders. On ice helpers are not permitted to assist during games, however they must be recorded on the Hockey Canada Roster. Any course that requires a fee will be paid for by SMHA. Reimbursement will be given upon completion of the course and submission of a receipt.

Respect in Sport (RIS):

Each team official (coaches, managers, on ice volunteers and HCSP) must have current RIS for Coaches and Team Officials certification by December 1st. RIS is taken as an online course and expires every five years. Recertification is available as an online course.

RIS "**activity leader**", *do not do the parent one*

<http://www.bchockey.net/Clinics/Clinics.aspx>

Click on clinics and continue on. RIS and CATT can be done in sections until completed.

Concussion Awareness Training Tool (CATT):

At the end of the 2016-2017 season, all coaches and team officials were mandated by BC Hockey to complete the CATT course as part of their certification process. The course is free and takes 30 minutes to complete.

Team Officials and Volunteer Screening (Criminal Record Checks – CRC):

Police Information Check (formerly Criminal Record Check) or Volunteer Disclosure Statement must be completed every two years by ALL TEAM OFFICIALS AND VOLUNTEERS that are 18 years and older. BC Hockey mandates that all team officials and volunteers must complete the CRC before stepping onto the ice. All applicant information is handled with the strictest of confidence.

Criminal Record Checks can be completed and found here:

1. Visit the Ministry of Justice's website: <https://justice.gov.bc.ca/eCRC/>
2. Enter our unique access code: 4G4MS59ST3
3. The following PDF link provides a walk through guide to your online CRC submission should you have any questions about the process:

<http://www.pssg.gov.bc.ca/criminal-records-review/shareddocs/walk-thru-guide.pdf>

Once CRC is completed, the results will be delivered directly to your Hockey Canada profile. If you are being denied online access to complete let Sharel Hughes (Registrar) know and a form will be emailed to you and SMHA authorization to submit CRC manually at the Squamish RCMP office. This is a free service.