

## Squamish Minor Hockey – Executive Meeting Agenda

Statement of Purpose: A monthly check in of our agreed deliverables for a successful 2018/19 season.

**Date: March 13<sup>th</sup> 2019**

**Time: 7:30 p.m. – 9:30 p.m. Executive Suites**

**Recorder: Jennifer Vanzella**

**Facilitator: Emma Moses**

|                 |                 |            |                 |
|-----------------|-----------------|------------|-----------------|
| President:      | Emma Moses      | Director:  | Rick Moore      |
| Vice President: | Scott Macdonald | Director:  | Victoria Jolley |
| Vice President: | Chris Green     | Director:  | Tomalene Evans  |
| Vice President: | Craig Dickau    | Director:  | Sean Kozak      |
| Secretary:      | Jen Vanzella    | Registrar: | Sharel Hughes   |
| Treasurer:      | Donn Oberg      | DHO:       | Jeff Eaton      |

### **AGENDA:**

| Agenda Item   | Required Outcome/Action   | Time         | Brought Forward By: |
|---|---|--------------|---------------------|
| <b>Approve Agenda</b>   | Motion to Approve March 13 <sup>th</sup> , 2018 Agenda  | 1min         | Emma<br>7:10        |
| <b>Approve Minutes</b>  | Motion to Approve Feb 13 <sup>th</sup> , 2018 Minutes   | 1min         | Emma<br>7:11        |
| <b>New Business</b>   | Tournaments   | 10 min       | Emma<br>7:12        |
|   | Director Honorarium -motion to approve 12% of net profits   |              |                     |
|   | How to spend tournament 2018/2019 profits   |              |                     |
|   | Midget A request for coach gas and/or hotel for Provincials March 17 – 21 <sup>st</sup>   |              | 7:18                |
|   |   |              | 7:20                |
|   | Coach application advertising - motion to approve up to \$500   | 2 min        | Emma<br>7:26        |
|   | Goalie development budget - motion to approve \$5000 for 2019/2020 season<br>Officials Summer School – request for funding.<br>Motion to approve covering costs (\$600 plus tax) for 2 senior officials to attend | 2 min        | Emma<br>7:34        |
| Gear Swap date: TUESDAY AUG 13 <sup>TH</sup> drop off Monday 12 <sup>th</sup> 6-8pm | 2 min   | 7:35<br>Emma |                     |
| BC Zone Program – parent meeting <b>April 1<sup>st</sup> 7pm WHISTLER</b>           | 1 min   | 7:39         |                     |

|                                 |   |  |  |
|---------------------------------|---|--|--|
|                                 | <p>Evaluations May 3/4/5<sup>th</sup></p> <p>BlackIce reconciliation for Spring 2018</p> <p>SDZ Financials</p> <p>Awards Ceremony April 7<sup>th</sup> – Mayor in attendance<br/><b>5 – 6:30pm</b><br/>John Hunter Award<br/>Referee awards (reduce number)<br/>Team awards<br/>Someone needing to organise trophies</p> <p>Registration Process &amp; Fees for 2019/2020<br/>- 4 year old registrants<br/>- motion to increase fees for 2019/2020<br/>- underage exemptions decision</p> <p>New logo /uniform update and colour vote</p> <p>Website update</p> <p>Honorarium for certain positions – ice scheduler etc</p> | <p>2min</p> <p>2 min</p> <p>5 min</p> <p>10 min</p> <p>10 min</p> <p>15 min</p> <p>5 min</p> | <p>Emma</p> <p>Emma/Sharel<br/>7:43<br/>Chris/Scott<br/>7:49</p> <p>Emma<br/>8:02</p> <p>Emma/Sharel<br/>8:21</p> <p>Emma</p> <p>Sean</p> <p>Sharel TABLED FOR APRIL</p> |
| <b>Division Director Update</b> | <p><b>1 MIN DOWNLOAD, REQUEST FOR TEAM FINANCIAL STATEMENT BY MARCH 31<sup>ST</sup> 2019</b></p> <p><b>VOLUNTEER CHEQUES</b></p> <ul style="list-style-type: none"> <li>- H1/2 Victoria</li> <li>- H3/4 Tomalene</li> <li>- Atom house - Rick</li> <li>- Atom rep – Chris</li> <li>- Peewee house – Sean/Craig</li> <li>- Peewee rep – Chris</li> <li>- Bantam/midget house – Scott</li> <li>- Midget SDZ - Craig</li> </ul>  | <p>1 min each</p>  | <p>9:25</p>  |
| <b>Financial Report</b>         | <p>Standing Agenda Item</p>   | <p>5min</p>  | <p>Donn<br/>9:31</p>   |

|                                      |   |       |              |
|--------------------------------------|---|-------|--------------|
| <b>Registrar Report</b>              | Standing agenda item  | 5 min | Sharel       |
| <b>Director of Hockey Operations</b> | Update  | 30min | Jeff<br>9:46 |
| <b>Committee Reports</b>             | Corporate Sponsorship and Grants update <ul style="list-style-type: none"> <li>- 2<sup>nd</sup> rink task force – survey of visiting teams’ spending in Squamish</li> <li>- \$600 from BC Hydro</li> <li>- additional \$5000 from Scotia</li> <li>- \$1000 from TD Canada</li> <li>- \$5000 in kind grant from DOS</li> <li>- Vail Epic Grant – needing someone to apply</li> </ul> | 5 min | Emma/Chris   |
|                                      | Discipline Committee – Social Media post  | 2 min | Chris        |

**MOTIONS:**

|                |  |
|----------------|--|
| Motion:        | Motion to approve March 13 <sup>th</sup> , 2019 agenda |
| Moved By:      | Moved by Emma, 2 <sup>nd</sup> by Scott and Rick       |
| Carried/Failed | Carried  |

|                |  |
|----------------|--|
| Motion:        | Motion to approve Feb 8 <sup>th</sup> , 2019 minutes |
| Moved By:      | Moved by Emma, 2 <sup>nd</sup> by Sharel and Chris   |
| Carried/Failed | Carried  |

|                |   |
|----------------|---|
| Motion:        | Motion to pay Lisa Turpin 12% honorarium of net profits from both tournaments |
| Moved By:      | Moved by Craig, 2 <sup>nd</sup> by Donn and Scott                             |
| Carried/Failed | Carried   |

|                 |   |
|-----------------|---|
| Motion:         | Motion that SMHA provides max of \$500 towards Midget A coach for Provincials, March 17 <sup>th</sup> -21 <sup>st</sup> to cover costs of gas and hotels. Final amount to be determined once fundraising amount is totalled |
| Moved By:       | Moved by Scott, 2 <sup>nd</sup> by Victoria and Rick  |
| Carried/Failed: | Carried   |

|                 |  |
|-----------------|--|
| Motion:         | Motion to approve up to \$800 towards coaching application advertising |
| Moved By:       | Moved by Chris, 2 <sup>nd</sup> by Craig and Rick                      |
| Carried/Failed: | Carried  |

|           |   |
|-----------|---|
| Motion:   | Motion to approve up to \$5000 for goalie development budget 2019/2020 season |
| Moved By: | Moved by Craig, 2 <sup>nd</sup> by Chris and Victoria                         |

|                |         |
|----------------|---------|
| Carried/Failed | Carried |
|----------------|---------|

|                 |   |
|-----------------|---|
| Motion:         | Motion to adopt Chris's fee schedule for 2019/2020 season |
| Moved by:       | Moved by Scott, 2 <sup>nd</sup> by Craig and Sharel       |
| Carried/Failed: | Carried   |

|                 |   |
|-----------------|---|
| Motion:         | Motion FOR SMHA to apply to BC Hockey to change our official colors |
| Moved By:       | Moved by Scott, 2 <sup>nd</sup> by Craig                            |
| Carried/Failed: | Carried   |

**OUTCOMES/DECISIONS:**

| <b>What</b>                                 | <b>Outcome/Discussion</b>  |
|---|--|
| <b>FINANCIAL REPORT</b>                     | - Income statement was emailed to board members as well as tournament expenses<br>-All teams up to date with payments  |
| <b>REGISTRAR REPORT</b>                     | No items to report   |
| <b>COMMITTEE REPORTS</b>                    |  |
| <b>Fundraising</b>                          | Received :<br>-\$600 from BC Hydro to purchase small nets<br>-extra donation of \$5000 from Scotia bank<br>-\$1000 from TD Canada<br>-\$5000 in kind Grant from DOS  |
| <b>Tournament</b>                           | Vail Epic Grant – Need somebody to apply by April 1 <sup>st</sup> ( Bryan Evans )<br>2 <sup>nd</sup> rink- Kim Klunk, Dean Bulfone, Stephen Fryer doing basic economic impact statement regarding how much \$ people spend when families come to Squamish.<br><br>Had good feedback from people regarding how tournaments were run<br>Made double what was expected and will go back into operating budget to offset season costs. |
| <b>Director of Hockey Operations Report</b> | -Coach selection committee members waiting for feedback, hope to be online by Friday<br>-deadline for coaches is April 15 <sup>th</sup><br>-everyone that applies will have time with committee, as well as asst coaches<br>--newsletter to be sent out soon with info<br>-Advantage Hockey running spring programs  |
| <b>Director's Division Update</b>           | H1/H2 -positive  |

|                            |   |
|----------------------------|---|
|                            | <p>H3/H4 -uneventful, H4 transition to full ice went well<br/> Atom House -very few problems, positive season<br/> Atom Rep -positive season<br/> Peewee- had a couple hiccups but overall went well<br/> Bantam/ Midget House – had its challenges this season but still had positive feedback<br/> Peewee Rep – no issues to report</p> <p>Need managers to email financial statements and volunteer hours</p>  |
| <p><b>New Business</b></p> | <p>Gear Swap – Tuesday August 13th</p> <ul style="list-style-type: none"> <li>- Shannon Brooks to organize event, Will Be In Arena this year</li> <li>- Drop off by Monday Aug 12<sup>th</sup></li> <li>- Suggestion to ask Soccer association if they want to join( Victoria volunteered to contact them)</li> </ul> <p>BC Zone program parent info meeting, April 1st in Whistler.<br/> Bantam/Midget parents have received invitation to meeting. BC Hockey will be presenting.</p> <p>Was able to close books for Black ice Hockey after final payment received March 2019 for April/May 2018</p> <p>SDZ financials :</p> <ul style="list-style-type: none"> <li>-Discussed making SDZ effective/viable-SMHA was losing significant amount of money</li> <li>-Ice time in Squamish was 2x more than in Whistler<br/> 21 players only 6 from Squamish. Whistler collected most of the reg fees but Squamish was paying most of the costs.</li> <li>- Craig/ Scott/ Chris working on sorting out financials</li> </ul> <p>Awards ceremony – April 7<sup>th</sup> in the gym</p> <ul style="list-style-type: none"> <li>-Shannon Brooks to organize awards ceremony. Mayor to present awards. Jordan Sturdy to write letter for Emma to read to all players</li> <li>-Discussed downsizing awards. Decided to keep memorials and maybe cut down coach/officials/volunteer awards</li> <li>-Craig volunteered to organize Trophies</li> </ul> <p>Website (Registration process): Sean</p> <ul style="list-style-type: none"> <li>-will open up April 1<sup>st</sup></li> <li>- code of conduct will be online but still need to have signed copy to hand in at 1<sup>st</sup> ice time</li> <li>- send HCR# to each member (Sharel will email)</li> </ul> |

|             | <p>Registration fees :</p> <ul style="list-style-type: none"> <li>-need to raise fees to catch up from no increase in previous years</li> <li>-Chris suggested new fee schedule</li> </ul> <table border="1"> <thead> <tr> <th>Division</th> <th>This season</th> <th>Next season</th> </tr> </thead> <tbody> <tr> <td>H1</td> <td>\$300</td> <td>\$350 (divided into 3 sessions)</td> </tr> <tr> <td>H2-H4</td> <td>\$475</td> <td>\$500</td> </tr> <tr> <td>Atom</td> <td>\$525</td> <td>\$600</td> </tr> <tr> <td>Peewee</td> <td>\$575</td> <td>\$650</td> </tr> <tr> <td>Bantam</td> <td>\$725</td> <td>\$825</td> </tr> <tr> <td>Midget</td> <td>\$775</td> <td>\$875</td> </tr> <tr> <td>Goalie rate</td> <td>Pay 75%</td> <td></td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>-Need to be 5 years old by December 31<sup>st</sup> of that year to be able to register for H1.</li> <li>-Discussed rep fees and what is included in the costs</li> <li>-Rep tryout fees will change from \$40 to \$100</li> </ul> <p>New logo/uniform:<br/>Discussed new color options and was shown 2 revised sketches for logo</p> <p>Honorariums: tabled for April meeting</p> <p>Meeting adjourned at 10:00pm</p> |                                 | Division | This season | Next season | H1 | \$300 | \$350 (divided into 3 sessions) | H2-H4 | \$475 | \$500 | Atom | \$525 | \$600 | Peewee | \$575 | \$650 | Bantam | \$725 | \$825 | Midget | \$775 | \$875 | Goalie rate | Pay 75% |  |
|-------------|---|---------------------------------|----------|-------------|-------------|----|-------|---------------------------------|-------|-------|-------|------|-------|-------|--------|-------|-------|--------|-------|-------|--------|-------|-------|-------------|---------|--|
| Division    | This season   | Next season                     |          |             |             |    |       |                                 |       |       |       |      |       |       |        |       |       |        |       |       |        |       |       |             |         |  |
| H1          | \$300   | \$350 (divided into 3 sessions) |          |             |             |    |       |                                 |       |       |       |      |       |       |        |       |       |        |       |       |        |       |       |             |         |  |
| H2-H4       | \$475   | \$500                           |          |             |             |    |       |                                 |       |       |       |      |       |       |        |       |       |        |       |       |        |       |       |             |         |  |
| Atom        | \$525   | \$600                           |          |             |             |    |       |                                 |       |       |       |      |       |       |        |       |       |        |       |       |        |       |       |             |         |  |
| Peewee      | \$575   | \$650                           |          |             |             |    |       |                                 |       |       |       |      |       |       |        |       |       |        |       |       |        |       |       |             |         |  |
| Bantam      | \$725   | \$825                           |          |             |             |    |       |                                 |       |       |       |      |       |       |        |       |       |        |       |       |        |       |       |             |         |  |
| Midget      | \$775   | \$875                           |          |             |             |    |       |                                 |       |       |       |      |       |       |        |       |       |        |       |       |        |       |       |             |         |  |
| Goalie rate | Pay 75%   |                                 |          |             |             |    |       |                                 |       |       |       |      |       |       |        |       |       |        |       |       |        |       |       |             |         |  |

**OLD ACTION ITEMS:**

| By Whom | What | By When | Update |
|---------|------|---------|--------|
|         |      |         |        |
|         |      |         |        |

**NEW ACTION ITEMS:**

| By Whom | What | By When | Update |
|---------|------|---------|--------|
|         |      |         |        |
|         |      |         |        |

**Next meeting : Wednesday, April 10<sup>th</sup> 2019**

**Time: 7:30pm – 9:30pm Executive Suites**

**Facilitator: Emma Moses**

**Recorder: Jenn Vanzella**