



## Squamish Minor Hockey – Executive Meeting Minutes

Statement of Purpose: A monthly check in of our agreed deliverables for a successful 2018/19 season.

**Date:** July 17<sup>th</sup>, 2018

**Time:** 7:30 p.m. – 9:30 p.m. Executive Suites

**Recorder:** Jennifer Vanzella

**Facilitator:** Emma Moses

President:	Emma Moses	Director:	Rick Moore (regrets)
Vice President:	Scott Macdonald	Director:	Victoria Jolley
Vice President:	Chris Green	Director:	Tomalene Evans
Vice President:	Craig Dickau	Director:	Sean Kozak
Secretary:	Jen Vanzella	Registrar:	Sharel Hughes
Treasurer:	Donn Oberg		

**AGENDA:**

Agenda Item	Required Outcome/Action	Time	Brought Forward By:
<b>Approve Agenda</b>	Motion to Approve July 17, 2018 Agenda	7:33	Emma
<b>Approve Minutes</b>	Motion to Approve May 9, 2018 Minutes Motion to Approve June 12 <sup>th</sup> , 2018 Minutes	7:34	Emma
<b>Financial Report</b>	Standing Agenda Item Balance Sheet/Income Statement 2017/2018 Proposed Budget 2018/2019	8:59	Donn
<b>Registrar Report</b>	Standing Agenda Item	8:50	Sharel
<b>New Business</b>	Review DHO proposals Motion to approve one of the submitted proposal and offer contract	7:35	DHO Committee
	Support for C division coaches	Tabl ed	Victoria
	Events AUGUST SWAP & BBQ – assistance needed	9:10	Donn/Emma

	<p>Review of Volunteer Policy Review of season introduction – motion to hold a series of mandatory parent meetings hosted by SMHA (Sportsmanship in the Stands program, Division Director, DHO, code of conduct etc)</p> <p>SMHA Manual – motion to print and distribute to each family/coach an SMHA manual Emma to submit draft for review by July 31<sup>st</sup></p> <p>Booking of Brennan Park and programs through SMHA – for discussion</p> <p>Home Town Hockey Meeting Update</p>	<p>9:20 table d</p> <p>table d</p> <p>9:30</p> <p>9:45</p>	<p>Emma Emma</p> <p>Emma</p> <p>Emma</p> <p>Emma</p>
<b>Committee Reports</b>	<p>Standing Agenda Item – Shared Draw Zone – Committee Report – updates – schedule and coaching</p> <p>Standing Agenda Item – Fundraising/Sponsorship Committee (to be formed)</p> <p>Standing Agenda Item – Governance Committee - Status of Transition</p>	<p>9:50</p> <p>10:00</p> <p>table d</p>	<p>Jen</p> <p>Emma/Scott</p> <p>Jen</p>
<b>Director’s Division Update</b>	<p>To be determined once registration is closed - Motion to amend roles and responsibilities - overview of role</p>	<p>table d</p>	

**MOTIONS:**

Motion:	To Approve Shared Draw Zone for Midget A1, A2, Bantam A1 based on recommendations for SDZ committee
Moved By:	Emma Moses- online motion closed July 11th
Carried/Failed	Carried

Motion:	To not proceed with Shared Draw Zone for Peewee A1, A2 for 2018/2019 season based on recommendations from SDZ Committee
Moved By:	Emma Moses – online motion closed July 11 <sup>th</sup>
Carried/Failed	Carried

Motion:	Motion to approve July 17 <sup>th</sup> , 2018 agenda
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Moved By:	It was moved by Dir Victoria, 2 <sup>nd</sup> by Dir Tomalene and Dir Sean
Carried/Failed	Carried

Motion:	Motion to approve May 9 <sup>th</sup> , 2018 agenda minutes Motion to approve June 12 <sup>th</sup> , 2018 agenda minutes
Moved By:	Moved by Pres Emma, 2 <sup>nd</sup> by Dir Tomalene and Dir Victoria
Carried/Failed	Carried

Motion:	Motion to approve Jeff Eaton's submitted DHO proposal and offer contract
Moved By:	It was moved by Pres Emma, 2 <sup>nd</sup> by all in favor
Carried/Failed	Carried

Motion:	Motion to vote to pass budget
Moved By:	It was moved by Pres Emma, 2 <sup>nd</sup> by VP Scott, Dir Victoria
Carried/Failed	Carried

Motion:	Motion to increase budget by \$5000 to \$40,000 for DHO
Moved By:	It was moved by Pres Emma, 2 <sup>nd</sup> by Dir Tomalene , Dir Sean
Carried/Failed	Carried

### **OUTCOMES/DECISIONS:**

<b>What</b>	<b>Outcome/Discussion</b>
<b>FINANCIAL REPORT BY TREASURER</b>	<p>Donn Discussed where to cut costs</p> <ul style="list-style-type: none"> <li>- 2017/2018 expenses \$241, 000</li> <li>-2018/2019 reduced to \$200,000</li> <li>-SMHA fees have have not increased in the past 5 years, ice time and insurance have gone up</li> <li>- itemize budget better</li> <li>-reduction of Tournaments will lower expenses</li> <li>-Donn to look into GST non profit number</li> <li>-predict \$150,000 in registration fees</li> </ul>
<b>REGISTRAR REPORT</b>	<p>Sharel</p> <ul style="list-style-type: none"> <li>-welcome letter sent to new families</li> <li>-180 players registered so far</li> <li>-H1-7, H2-13, H3-19, H4-18</li> <li>-Atom 43 – 5 goalies for rep , 0 for house</li> <li>-Pee Wee 30 -16players for rep, 12 for house, 2 goalies for rep</li> <li>-Bantam 19 – 7 house players, 7 rep, 4 goalies for rep tryout, 1 goalie house</li> <li>-Midget 30 – 16 house players, 11 rep, 3 goalies for rep tryout , 0 house goalie</li> </ul>

	<ul style="list-style-type: none"> <li>- Waitlist for some divisions, if fees aren't paid by Aug 15<sup>th</sup>, waitlist kids can bump if they pay first</li> <li>- Pee Wee and up \$40 rep tryout fee</li> <li>- Every Atom player will be evaluated</li> </ul>
<b>COMMITTEE REPORTS</b>	
<b>Fundraising</b>	see update in new business
<b>Shared Draw Zone</b>	<ul style="list-style-type: none"> <li>-Bantam and Midget happy with outcome of yes vote to go ahead with SDZ</li> <li>-push back from Pee Wee, parents in Whistler lodging a formal complaint.</li> <li>-SDZ committee feel addition of 2 peewee teams would dilute coaching and ice situation</li> </ul>
<b>Tournament</b>	no items to report
<b>Development</b>	no items to report
<b>Governance</b>	No items to report ( Tabled till next meeting)
<b>Discipline</b>	No items to report
<b>Coaching Coordinator's Update</b>	No items to report
<b>Director's Division Update</b>	Motion to amend roles and responsibilities – overview of role ( tabled till next meeting)
<b>New Business</b>	<p>Discussed and reviewed DHO proposals, seriously considering 2 candidates</p> <p>Discussed rewriting a structure plan for future DHO To possibly include:</p> <ul style="list-style-type: none"> <li>- Better communication to coaches , expectation for development sessions</li> </ul> <p>Scott talked to Matt Fraser at Airhouse regarding rep teams using his facility for dry land training/teambuilding</p> <ul style="list-style-type: none"> <li>- Discussed looking into helmet stickers from Airhouse, need to check on regulations for putting stickers on helmets</li> <li>- discount tickets to Airhouse</li> </ul>

- discussed putting sponsorship stickers on mini ice boards, possibility of getting 2<sup>nd</sup> set of boards
- discussed jersey sponsorship
- Need to stress that anyone moving boards must have all qualifications, maybe suggest that other teams help with boards as part of volunteer hours

Review of volunteer policy that was sent by email to all board members from Emma

- \$100 post dated cheque for March 20<sup>th</sup>, 2018 (deposit per family)
- 10hrs of volunteer time per family by March 15<sup>th</sup>, 2018, if hours not met cheque will be cashed March 20<sup>th</sup>, 2018
- Discuss where money will go
- Individual will keep track of hours and report their hrs to Gail Laurie who has Volunteered To Take on this task
- Discussed collecting post dated cheque as part of team fees

Motion to print and distribute SMHA manual to all families/coaches tabled until next meeting. Emma emailed out draft to all board members to review. Possible opportunity for advertising in manuals.

Booking of Brennan Park programs through SMHA. For insurance purposes all kids must be registered in SMHA/all people with kids must be certified/proper equipment etc. Emma wrote letter to Brennan Park specifying that anything booked under SMHA must be approved.

Home Town Hockey Feb 9<sup>th</sup> - 10<sup>th</sup> in Whistler Olympic Plaza

- Whistler has invited SMHA to join
- wants kids in jerseys, stories of kids, coaches, parents
- book exhibition games

Motion to print and distribute SMHA manual to each family/coach tabled till next meeting. Emma emailed draft to all board members

Gear swap happening on August 9<sup>th</sup> 5-7pm

- Possible paid table/free table
- Donation of \$2 Pee item swapped, possible give money to food bank
- Tables to be labeled by division

No one has taken on the Referee in Chief position yet

- Ask Steven Fryer if they need to be a ref
- 2 possible people to ask to RIC, Jason Hoeger, Eric Murphy?

	<ul style="list-style-type: none"> <li>- Ask Steven Fryer if he can do on ice mentoring</li> <li>- Steven to confirm ref clinic</li> </ul> <p>Victoria Jolley to take on ice scheduler position</p> <p>Last week of August we will host Transition to Atom program</p> <p>Last week of August drop in sessions - to be determined once DHO is confirmed</p>
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**OLD ACTION ITEMS:**

By Whom	What	By When	Update
Emma	To submit draft of SMHA manual for review	July 31st	

**NEW ACTION ITEMS:**

By Whom	What	By When	Update

Motion:	Motion to adjourn meeting at 10:24pm
Moved by:	It was moved by Pres Emma, 2 <sup>nd</sup> by all
Carried/Failed	Carried

Next meeting August 7<sup>th</sup> , 7:30pm-9:30pm at Executive Suites

Facilitator: Emma Moses

Recorder: Jenn Vanzella