



## Squamish Minor Hockey – Executive Meeting Agenda

Statement of Purpose: A monthly check in of our agreed deliverables for a successful 2018/19 season.

**Date:** Oct 3<sup>rd</sup>, 2018

**Time:** 7:30 p.m. – 9:30 p.m. Executive Suites

**Recorder:** Jennifer Vanzella

**Facilitator:** Emma Moses

President:	Emma Moses	Director:	Rick Moore
Vice President:	Scott Macdonald (regrets)	Director:	Victoria Jolley
Vice President:	Chris Green	Director:	Tomalene Evans
Vice President:	Craig Dickau	Director:	Sean Kozak (regrets)
Secretary:	Jen Vanzella	Registrar:	Sharel Hughes
Treasurer:	Donn Oberg	DHO:	Jeff Eaton (regrets)
Past President:	Jen Van Dam Reed		

**AGENDA:**

Agenda Item	Required Outcome/Action	Time	Brought Forward By:
<b>Approve Agenda</b>	Motion to Approve Oct 3rd, 2018 Agenda	7:38	Emma
<b>Approve Minutes</b>	Motion to Approve Aug 29 <sup>th</sup> , 2018 Minutes Motion to approve Sept 5 <sup>th</sup> 2018 Minutes	7:39 7:39	Emma
<b>Registrar Report</b>	Standing Agenda Item	8:12	Sharel
<b>Director of Hockey Operations Report</b>	Standing Agenda Item ProD Camps Development	7:40	Emma
<b>Financial Report</b>	Standing Agenda Item -rep fees	7:45	Donn
<b>New Business</b>	Constitution and Bylaws - Special AGM Sept 26th 2018 debrief  Coaches	8:25	Emma/Jen  Emma

	Honorarium for coaches Non parent rep coaches renumeration	8:26	
	Schedule and procedures	8:52	Nicole(Emma)
	Policy and Procedures:	8:50	Emma
	Rogers Home Town Hockey		Emma
<b>Committee Reports</b>	Standing Agenda Item – Fundraising/Sponsorship Committee (to be formed)	9:03	Emma/Scott
	Tournaments		Emma
	Discipline Committee	9:30	Craig
<b>Director's Division Update</b>	<ul style="list-style-type: none"> <li>- H1/2 Victoria</li> <li>- H3/4 Tomalene</li> <li>- Atom house - Rick</li> <li>- Atom rep – Chris</li> <li>- Peewee house – Sean</li> <li>- Peewee rep – Chris</li> <li>- Bantam/midget house – Scott</li> <li>- Midget SDZ - Craig</li> </ul>		tabled

**MOTIONS:**

Motion:	Motion to approve Oct 3 <sup>rd</sup> , 2018 agenda
Moved By:	Moved by Emma, 2nd by Chris
Carried/Failed	Carried

Motion:	Motion to approve Aug 29 <sup>th</sup> , 2018 minutes
Moved By:	Moved by Emma, 2 <sup>nd</sup> by Chris
Carried/Failed	Carried

Motion:	Motion to approve Sept 5 <sup>th</sup> 2018 minutes
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Moved By:	Moved by Emma, 2 <sup>nd</sup> by Chris
Carried/Failed:	Carried

Motion:	Motion to have non-parent house head coaches receive an \$800 honorarium from association, paid for in 3 installments
Moved By:	Moved by Emma, 2 <sup>nd</sup> by Tomalene
Carried/Failed	Carried

Motion:	Motio to pay Pee Wee A non-parent rep coach \$5500 this year. \$2000 from association \$3500 from parents Coaches fees to be paid by parents by Feb 1 <sup>st</sup> , 2019
Moved By:	Moved by Emma, 2 <sup>nd</sup> by Victoria
Carried/Failed	Carried

Motion:	Motion that any child who isn't 5 by Dec 31 <sup>st</sup> can be on the ice without parent ONLY at coach's discretion, with parents in attendance in the rink at all times. Also must have permission of division director
Moved By:	Moved by Emma, 2 <sup>nd</sup> By Chris
Carried/Failed	Carried

**OUTCOMES/DECISIONS:**

<b>What</b>	<b>Outcome/Discussion</b>
<b>FINANCIAL REPORT</b>	\$139,000 was budget for registration, \$104,000 recorded collected as of Sept 1 <sup>st</sup> , no rep fees collected yet.  Fundraising revenue - \$5000 so far, budgeted for \$2500
<b>TREASURER REPORT</b>	Insurance over budget ( never budgeted for insurance) Possibly \$3000 to collect from registration  Inquire about \$3700 owing to association from track suit sales last year. To avoid same problem this year, people will pay at source for sports
<b>REGISTRAR REPORT</b>	Bantam A players were released today and are now out of SMHA registry  256 registered players – 18 teams rostered

	<p>C teams all rostered except Bantam C and H divisions  H1 – 26, H2 – 18, H 3- 26, H4 – 33  Atom 55 (A1 – 14) , (A2 – 13), (C1 – 14), (C2 – 14)  Pee Wee 41 (C1 – 13), (C2 – 13), (A1 – 15)  Bantam C 11  Midget 35 – some Whistler kids included (A1-20), (C1-28) 2 goalies  Fees collected to date - \$122,000</p>
<b>COMMITTEE REPORTS</b>	
<b>Fundraising</b>	Squamish Trails society collaborating with SMHA teams selling branded socks
<b>Shared Draw Zone</b>	Nothing to report
<b>Tournament</b>	<p>Atom A tournament stays the same due to some teams already booking flights and rooms.  Family day tournament is sold out  Atom C had 1 spot left</p>
<b>Director’s Division Update</b>	Rick - H2 has 18 skaters, Kevin Wagner would prefer to have as 1 team. PCHA recommended 14 players per roster. Will confirm roster size by Dec 1 <sup>st</sup> .
<b>Director of Hockey Operations Report</b>	<p>In September Jeff has spent 17.25 hrs with on ice development and 11 of on ice support.</p> <p>Every team has received support from Jeff and Dayna at least twice in the month with most teams having three practices with Jeff.</p> <p>High numbers registered for Pro D day 3 on 3 skate  Open to suggestions for next Pro D day skate</p>
<b>New Business</b>	<p>Questions came in from Atom Rep regarding increase in rep fees this year. Chris will create a breakdown of where fees go and will email this to team.  Rep fees due by Nov 1<sup>st</sup></p> <p>Discussed using Assigner VS Goalline regarding Refs. Victoria will send out access information for Assigner to all managers.</p> <p>Nicole Harper (ice scheduler) is the only person who can cancel and reschedule ice times!!! Need to let all managers know what Nicole wants to see in email regarding ice changes.</p> <p>Kim Muller – (Ref in Chief), suggests a monthly development session for</p>

	<p>availability of refs. Can alternate ice/classroom time.</p> <p>Kim Clunk/Shannon Brooks – Feb 9<sup>th</sup> Hometown Hockey key SMHA organiser. Any fundraising money raised SMHA will receive 50% Many volunteers needed for all the different events</p> <p>Discussed rebranding uniforms with money made from Home Town Hockey fundraising.</p> <p>Discussed 2015 policy regarding coaching and manager positions.</p> <p>-Recommended for house that no members of the same family could be on as coach/manager etc because of conflict of interest. -at H level not recommended of Head Coach and Manager to not be from same family -wording of original policy is appropriate</p> <p>Discipline Committee- (Craig, Tomalene, Victoria ) Took in all info and collaborated with other associations to make decision on disciplinary actions.</p> <ul style="list-style-type: none"> <li>- We require clear disciplinary action process</li> <li>- Need to strengthen consistent coaching selection process</li> </ul>
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**OLD ACTION ITEMS:**

By Whom	What	By When	Update

**NEW ACTION ITEMS:**

By Whom	What	By When	Update

Next Meeting: Wednesday , November 14<sup>th</sup> 7:30pm at Executive Suites

Facilitator: Emma Moses

Recorder: