

## Squamish Minor Hockey – Executive Meeting Minutes

Statement of Purpose: A monthly check in of our agreed deliverables for a successful 2018/19 season.

**Date:** Jan 9<sup>th</sup> 2019

**Time:** 7:30 p.m. – 9:30 p.m. Executive Suites

**Recorder:** Jennifer Vanzella

**Facilitator:** Emma Moses

President:	Emma Moses	Director:	Rick Moore (regrets)
Vice President:	Scott Macdonald	Director:	Victoria Jolley
Vice President:	Chris Green	Director:	Tomalene Evans
Vice President:	Craig Dickau	Director:	Sean Kozak
Secretary:	Jen Vanzella	Registrar:	Sharel Hughes
Treasurer:	Donn Oberg	DHO:	Jeff Eaton
Guests:	Shannon Brooks		

**AGENDA:**

Agenda Item	Required Outcome/Action	Time	Brought Forward By:
<b>Approve Agenda</b>	Motion to Approve Jan 9 <sup>th</sup> , 2018 Agenda	1min 7:30	Emma
<b>Approve Minutes</b>	Motion to Approve Dec 12 <sup>th</sup> , 2018 Minutes	1min 7:30	Emma
<b>New Business</b>	Home Town Hockey update	10 min	Kim & Shannon- 7:32
	Corporate Sponsorship and Grants update	10 min 15 min	Emma- 8:00
	New logo - contract/motion	min	Emma -8:09
	Website and registration update	10 min	Sean-8:22
	Communication recommendations	5 min	Emma-8:38
	APs – monitoring required by DD. CCing DD on email requests by Managers	2 min	Emma-8:45
	HSS new scholarship	8:48	Emma

	Year end banquet	8:52	Emma
	AGM	8:53	Emma
<b>Division Director Update</b>	<b>1 MIN DOWNLOAD,</b> <ul style="list-style-type: none"> <li>- H1/2 Victoria</li> <li>- H3/4 Tomalene</li> <li>- Atom house - Rick</li> <li>- Atom rep – Chris</li> <li>- Peewee house – Sean/Craig</li> <li>- Peewee rep – Chris</li> <li>- Bantam/midget house – Scott</li> <li>- Midget SDZ - Craig</li> </ul>	1 min each	8:54
<b>Financial Report</b>	Standing Agenda Item	5min 9:05	Donn
<b>Registrar Report</b>	Standing agenda item	5 min 9:52	Sharel
<b>Director of Hockey Operations</b>	Updates	30min 9:18	Jeff
<b>Committee Reports</b>	Tournaments - update	5 min	Emma

**MOTIONS:**

Motion:	Motion to approve Jan 9 <sup>th</sup> , 2019 agenda
Moved By:	Moved by Emma, 2 <sup>nd</sup> by Craig and Victoria
Carried/Failed	Carried

Motion:	Motion to approve Dec 12 <sup>th</sup> , 2018 minutes
Moved By:	Moved by Emma 2 <sup>nd</sup> by Chris and Scott
Carried/Failed	Carried

Motion:	Motion to make an offer up to \$5000 to Corey Douglas to create new Squamish Minor Hockey logo
Moved By:	Moved by Scott, 2 <sup>nd</sup> by Sean
Carried/Failed	Carried

Motion:	Motion to proceed to next step with BC Hockey Zone program for Bantam & Midget AA
Moved By:	Moved by Craig, 2 <sup>nd</sup> by Tomalene
Carried/Failed:	Carried

**OUTCOMES/DECISIONS:**

<b>What</b>	<b>Outcome/Discussion</b>
<b>FINANCIAL REPORT</b>	<p>Reviewed expense budget. Will be further detailed and reviewed by Chris Green and Craig Dickau Currently losing \$200-\$400 per registration but yet to determine actuals.</p> <p>Cost of ice will increase an estimated 4%/year</p> <p>Budgeted \$4000 profit per tournament, Atom C profit was \$5-\$6000</p> <p>Movie room to go into budget for Atom A tournament cost</p> <p>Ice cost financial report tabled to next meeting</p>
<b>TREASURER REPORT</b>	
<b>REGISTRAR REPORT</b>	<p>262 kids registered, 8 new since December plus 12 deferred Bantam A and 1 released Midget A goalie</p> <p>Spain Bantam player approved</p> <p>Registration fees still owing \$1247</p> <p>Discussed late reg fee and withdrawal fees for next season</p> <p>Let coaches know all Affiliate Players need to be registered by Jan 15th</p>
<b>Director's Division Update</b>	<p>Victoria - H1/H2 nothing to report Tomalene – H3/H4 nothing to report. Mentioned green box behind bench with first aid, blankets etc. Needs a lock</p> <p>Rick – Atom house Nothing to report. Tournament went well. Brennan Park sent a thank you email To Atom division for the way things were run.</p> <p>Chris – Atom Rep Only 1 complaint otherwise all is going well</p> <p>Pee Wee house- Craig/Sean nothing to report</p> <p>Pee Wee Rep – Chris nothing to report</p> <p>Bantam House – Scott Have won a couple games. Nothing to report</p>

	<p>Midget House - Scott Going well, Michelle is doing good job with team rotation</p> <p>SDZ – Craig nothing to report</p>
<p><b>Director of Hockey Operations Report</b></p>	<p>Monthly newsletter was released. Discussed doing a combined newsletter with SMHA /DHO. Board will provide content and Advantage Hockey Group will create the newsletter with their content</p> <p>Newsletter will be sent on 2<sup>nd</sup> week of each month on a Monday. Send items to add on 1<sup>st</sup> of each month to Emma then will be sent to Jeff.</p> <p>BC Hockey Zone Program - (Bantam/Midget)</p> <ul style="list-style-type: none"> <li>-Asked them to come back with a more affordable option</li> <li>-They have requested 19 players. SMHA will ask if smaller roster will be considered.</li> </ul> <p>Goalie Coach</p> <ul style="list-style-type: none"> <li>- Jason Kennedy, for 8 weeks</li> </ul> <p>H1-H4 on Thursdays Atom/Bantams on Sundays</p> <ul style="list-style-type: none"> <li>- will confirm he has necessary credentials such as CRC</li> </ul> <p>Discussed getting 4 small nets with heavy piping for H divisions Emma to talk to Brennan Park regarding having SMHA banners etc showing in our arena, on boards, behind home bench and in lobby possibly.</p>
<p><b>New Business</b></p>	<p>Home Town Hockey update – (Shannon)</p> <p>Shannon gave brief review of the schedule of activities happening during HTH weekend, Feb 9<sup>th</sup>/10<sup>th</sup>.</p> <ul style="list-style-type: none"> <li>-BBQ/ball hockey/school visits/hockey games/parade</li> <li>-need volunteers for all events and fundraising</li> <li>-popcorn sales/ 50/50 sales will be shared with Whistler Minor Hockey</li> <li>-maybe get SMHA banner made up that can be used for parade and all future events</li> </ul> <p>Corporate Sponsorship and Grants:</p> <ul style="list-style-type: none"> <li>-received \$2500 from Squamish Arts Council</li> <li>-TD bank wants to support</li> <li>-still waiting on a few corporate groups with their answer</li> <li>-Laura applying for gaming Grant. She is also applying for Grant with Whistler/Blackcomb foundation which is due in March</li> </ul> <p>New Logo:</p> <p>Discussed cost and funding for rebranding (complete by April 1<sup>st</sup>)</p>

	<p>- \$2000 from Arts Council Grant + \$3000 from SMHA financials</p> <p><b>New Website: Sean</b></p> <ul style="list-style-type: none"> <li>- teams have now all been transferred over to Team Snap</li> <li>- need ideas/ input for website</li> <li>- hockey registration website not available on Team Snap yet but will be there by the spring. Using Everbrite for now.</li> <li>- waivers will be digital – Sean to build a template for the new website</li> <li>- set up Instagram account?</li> </ul> <p><b>Communication Recommendations: Emma</b></p> <ul style="list-style-type: none"> <li>- Discussed a proper line of communication with SMHA members. Use email not Text.</li> <li>- respond in timely manner</li> <li>- meet with people in pairs</li> <li>- put on website that any emails will be responded to within 48hrs.</li> <li>- possibly have new website send automated response</li> </ul> <p><b>Affiliate Players: Emma</b></p> <ul style="list-style-type: none"> <li>- managers need to email Division directors regarding APs so they can better monitor.</li> <li>- games are getting cancelled, teams not calling players up.</li> <li>- email coaches to remind them need for kids to get the opportunity to play up</li> <li>- Sean and Chris to create email to pass on to coaches/managers to CC Div Directors regarding call ups</li> </ul> <p>HSS scholarship was not used last year. \$1500 to go to student/students depending how it will be split. Application will go out to school on Jan 11<sup>th</sup>. Will go to Midget A or C to be used for post-secondary education.</p> <p>Year end banquet booked April 7<sup>th</sup> AGM booked April 17<sup>th</sup></p> <p>District of Squamish offered space in skate shop to SMHA use.</p> <p>Meeting adjourned at 10:12pm</p>
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**OLD ACTION ITEMS:**

By Whom	What	By When	Update

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**NEW ACTION ITEMS:**

<b>By Whom</b>	<b>What</b>	<b>By When</b>	<b>Update</b>

**Next Meeting : February 13<sup>th</sup>, 2019 at The Executive Suites 7:30pm-9:30pm**

**Facilitator: Emma Moses**

**Recorder: Jenn Vanzella**