



Squamish Minor Hockey – Executive Meeting Minutes

Statement of Purpose: A monthly check in of our agreed deliverables for a successful 2018/19 season.

Date: June 12, 2018

Time: 7:00 p.m. – 9:00 p.m. – Brennan Park

Recorder: Jennifer Vanzella

Facilitator: Emma Moses

President:	Emma Moses	Director:	Rick Moore
Vice President:	Scott Macdonald	Director:	Yves St. Hiliare (regrets)
Vice President:	Chris Green	Director:	Tomalene Evans
Vice President:	Vacant	Director:	Sean Kozak
Secretary:	Jen Vanzella	Registrar:	Sharel Hughes
Treasurer:	Don Oberg		

AGENDA:

Agenda Item	Required Outcome/Action	Time	Brought Forward By:
Approve Agenda	Motion to Approve June 12, 2018 Agenda	7:45	Emma
Approve Minutes	Motion to Approve May 9, 2018 Minutes	7:46	Emma
Financial Report	Standing Agenda Item Balance Sheet/Income Statement 2017/18 Proposed Budget 2018/19		Jen
Treasurer Report	Standing Agenda Item		Jen
Registrar Report	Standing Agenda Item	9:55	Sharel
Committee Reports	Standing Agenda Item – Shared Draw Zone – Committee Report – Motion will be proposed	8:41	Jen

	Standing Agenda Item – Tournament Committee		Emma
	Standing Agenda Item – Discipline Committee		Emma
	Standing Agenda Item – Fundraising Committee		Emma
	Standing Agenda Item – Governance Committee		Jen
	- Status of Transition		
Director’s Division Update	To be determined once registration is closed		
New Business	Determine if Board would like to proceed with DHO or Third Party Development as per last year	8:12	

MOTIONS:

Motion:	Motion to approve June 12, 2018 agenda
Moved By:	It was moved by Pres Emma, it was 2 nd by VP Chris
Carried/Failed	Carried

Motion:	Motion to approve to table minutes from May 9, 2018
Moved By:	It was moved by Pres Emma, it was 2 nd by VP Chris
Carried/Failed	Carried

Motion:	Motion to put to tender DHO
Moved By:	It was moved by Pres Emma, it was 2 nd by Dir Rick
Carried/Failed	Carried

Motion:	Motion to implement volunteer policy
Moved by:	It was moved by Pres Emma, it was 2 nd by VP Chris
Carried/Failed	Carried

Motion:	Motion to propose Pee Wee, Bantam, Midget SDZ info forum
Moved by:	It was moved by Pres Emma, it was 2 nd by Dir Sean
Carried/Failed	Carried

Motion:	Motion to reduce number of SMHA hosted tournaments
Moved by:	It was moved by Pres Emma, it was 2 nd by Dir Tomalene
Carried/Failed	Carried

Motion:	Motion to appoint Craig Dickau as VP
Moved by:	It was moved by Pres Emma, it was 2nd by Dir Tomalene
Carried/Failed	Carried

Motion:	Motion to appoint Victoria Jolley as Director
Moved by:	It was moved by Pres Emma, it was 2nd by Registrar Sharel
Carried/Failed	Carried

Motion:	Motion to adjourn meeting at 10:10pm
Moved by:	It was moved by Pres Emma, it was 2 nd by Reg Sharel
Carried/failed	

OUTCOMES/DECISIONS:

What	Outcome/Discussion
FINANCIAL REPORT	<ul style="list-style-type: none"> - No items to report - tabled to next meeting - committee to be formed
TREASURER REPORT	No items to report
REGISTRAR REPORT	<ul style="list-style-type: none"> - 144 players registered as of now - 6 new players registered, 4 Others pending - early bird fees due by June 30th, 2018 All hockey fees paid by July 31st <p>Discussed to enforce this year that before kids go on the ice they must have all documentation (code of conduct, medical forms) and all fees paid. No exceptions. Explain that association is not insured if they fail to comply.</p> <p>Executive will collect and process</p>
COMMITTEE REPORTS	
Fundraising	<p>Committee needs to be formed</p> <p>Discussed July 29th Whistler Iron Man \$1500 grant. Should it be put out to all SMH or individual team?</p> <p>Discussed to bring up fundraising opportunities at managers meeting</p>

<p>Shared Draw Zone</p>	<p>Proposed June 25th info night</p> <ul style="list-style-type: none"> -SDZ committee to run meeting for parents -Invite Whistler to join online -online data collection of SDZ (No cost to us) anonymous - have a proposed draft of ice times for parents to vote on -Possibly 5 teams - strongly advise to have non-parent coaches , already have strong interest in coaching -even if it's a yes vote it will be based on numbers
<p>Tournament</p>	<p>Committee to be formed Tender out position for tournament director Motion brought forward by Pres Emma to decrease number of Tournaments SMHA hosts Discussed having no H division tournaments, but possibly hosting an Atom A, Atom C and possibly Pee Wee C</p> <p>Possible dates Atom A – family Day long weekend Atom C – new years Discussed having non hosting teams to run things (ie: 50/50) to raise money for their own teams</p>
<p>Development</p>	<p>Motion brought forward by Pres Emma to tender out DHO position.</p> <p>No candidate yet</p>
<p>Governance</p>	<p>Jen Reed reported to have constitution and bylaws updated by Nov 8th Need to be approved by board and membership AGM between then and now</p>
<p>Discipline</p>	<p>Committee needs to consist of 4 ppl, (Emma, Chris, director of the division affected) one more person needed Discussed needing to have the complaint in writing with name on it (all confidential) Emma wants to distribute team manuals and parent/player code of conduct</p>
<p>Coaching Coordinator's Update</p>	<p>No items to report</p>

Development Coordinator's Update	No items to report
Director's Division Update	No items to report Division director roles and responsibilities sheet handed out Need to assign directors to divisions
New Business	Canada day parade meet at 10am July 1 st . As many kids as possible Discussion on summer Aug 27 th week programming/transition to Atom schedule Discussed having gear swap Tuesday August 2 nd , need to find somebody to run it and do concession October 18 th photo day – Nicole Remple to run Yves St. Hilaire sends regrets and letter of resignation from the Board. Board accepts the resignation and thanks Yves for continued support of SMHA. Board now has 2 open positions Motion brought forward by Pres Emma to enforce volunteer policy Discussed having every family to submit \$100 cheque Each family to complete 10hrs of volunteer time by March and cheque will be returned , if not completed \$100 will go to association, money to possibly go to equipment fund. Jen V is risk manager

OLD ACTION ITEMS:

By Whom	What	By When	Update

NEW ACTION ITEMS:

By Whom	What	By When	Update
Emma	Online Motion brought forward to appoint Victoria Jolley as Director and Craig Dickau as VP . Motion 2 nd by Dir Tomalene and		

	Registrar Sharel ,will be added to the next agenda as an update		
Emma	Assign directors to divisions, Division director roles and responsibilities sheet handed out		

Next Meeting date : Tuesday July 17th 7:30pm at the Executive Suites (Garibaldi room)

Next facilitator : Pres Emma Moses

Next recorder : Jenn Vanzella