

## Squamish Minor Hockey – Executive Meeting Minutes

- Statement of Purpose: A monthly check in of our agreed deliverables for a successful 2023/24 season.

**Date: August 14, 2023**

**Time: 6:30pm-8:30 pm**

**Recorder: Donn Oberg**

**Facilitator:**

President: Rob McConachie  
 Vice President Rep: Darnell Waite  
 Vice President House: Kim Clunk absent  
 Secretary: Donn Oberg  
 Treasurer: Kat Gore  
 Technical Director: Jordan McCarl

Director: Jennifer Schorz  
 Director: Patrick Reid  
 Director: Leah Hodges  
 Registrar: Conny Bonthron  
 Admin: Patricia Wilson

**AGENDA:**

Agenda Item	Required Outcome/Action	Time	Brought Forward By:
<b>Approve Agenda</b>	Motion to Approve August 14th, 2023 Agenda Motion Passed	1 min	Donn Second – Kat
<b>Approve Minutes</b>	Motion to Approve July 17th, 2023 Minutes Motion Passed	1 min	Donn Second - Rob
<b>Action items from Previous Meeting</b>	<p>Please indicate done, progress update, or no longer pursuing in your board report:</p> <p><b>Darnell</b></p> <ol style="list-style-type: none"> <li>Standardized parent meeting (DEI committee) – code of conduct, consequences.</li> <li>Rep Player contracts</li> <li>Logo wear</li> </ol> <p><b>Kim</b></p> <ol style="list-style-type: none"> <li>Technical Director performance review – Meagan?</li> </ol> <p><b>Donn</b></p> <ol style="list-style-type: none"> <li>Confidentiality agreements from new board members – need Patrick, Jennifer’s and Darnell’s</li> <li>Send Darnell Coach spreadsheet for tryouts - on ice coaches</li> </ol> <p><b>Jordan</b></p> <ol style="list-style-type: none"> <li>Get Goalie incentive program document from Brad for voting.</li> </ol> <p><b>Jen</b></p> <ol style="list-style-type: none"> <li>Create incident report (Team Player Agreement) to accompany In Person Player Code of Conduct Policy.</li> </ol> <p><b>Rob</b></p> <p><b>Conny</b></p> <ol style="list-style-type: none"> <li>Parent code of conduct update for parental attendance</li> </ol> <p><b>Patrick</b></p> <ol style="list-style-type: none"> <li>Update second rink document in basecamp with email addresses of all members</li> <li>Dimensions of equipment for on ice equipment storage</li> </ol> <p><b>Patricia</b></p> <ol style="list-style-type: none"> <li>Add to Master to do list - June: SMHA apparel order, domain registration date, team meeting deadline</li> <li>Announce Rep coaches</li> <li>Advertise for Ice Scheduler</li> </ol>	10 min	Donn

<b>Technical Director Report</b>	<b>Coaching updates</b> <ul style="list-style-type: none"> <li>• Tim, Keegan, Jeff, Nicole, Gordan</li> <li>• Working on balancing house teams, Jeff Fryer U18C</li> <li>• U9 Major &amp; Minor Groups for Evaluations - will need to split into Group A and Group B for pre-eval skates followed by evaluated skates (3) made up of skills skate, small area games skate, and a 1/2 ice game skate.</li> <li>• U7 Major/Minor Groups - not as constrained for time, have all U7 skaters on ice together by weeks 3-4 start splitting into major/minor</li> <li>• Evaluator for U7 and U9 - Tech Dir can do these evaluations in collaboration with division coaches. What is best for development is where the kids will fall. 7 skates evaluation process then split into 4 teams.</li> <li>• Rotating Goalie Ice - Sundays @ 9am Sept 17, 24, then every other week. Twice a month all goalies on ice with goalie group.</li> <li>• Advanced Skills - Start week? Breakdown of age groups? proposed in email; 12 sessions to each of U7, U9, U11, U13/U15 (48 total) spread out over the course of the season Declare teams date: Kelly Sept 15</li> </ul> <b>Goaltender Ambassador Updates/Ideas</b> <b>U15 Goalie update</b> – Gray Wampler and Ryder Poulson	10 Min	Jordan
<b>Financial Report</b>	See Report	0 min	
<b>Ice Scheduler</b>	Changes – Grand Fondo Sept 9, last year we cancelled 6:30am and 10:30am ice and resumed in afternoon. U11/U13 evals have one extra ice time, would need to cancel rep tryout ice. How do we accommodate? We will give notice to parents so they can workout getting there. Sept 30 Reconciliation Stat day will be ice shortage heads up, no exhibition games this day. Ice Scheduler – newsletter, social media	10 min	Kat
<b>Motions from Director’s Reports</b>	Standing agenda item – Directors Reports via Base Camp. <b>President</b> – NA Motion to approve HC coach compensation plan Everyone to review and give feedback – tabled to vote in Sept <b>Motion to approve Bears releases – can we request a whistler goalie?</b> – Ryder is now registered, Brad said he would be fine playing up. <b>Motion to send extra U15C players to play in Whistler</b> – not required Motion to implement agreement with WMHA for player commitment process and Board voting process - tabled <b>Motion to explore Goalie options, U18 play down, U13 play up?</b> passed <b>Motion to implement Bears Committee guidelines.</b> - tabled Team where information is shared with everyone. Creating an agreement with Whistler so no associations are scrambling and the kids best interests are first.  <b>VP House</b> – See Report  <b>VP Rep</b> – See Report <b>Motion to “adapt evaluation process” (no 1 consistent evaluator, U13A1 and A2 coach, bench help, reffing contacts).</b>	25 min 5 min per motio n	All  Rob Second – Kat  Rob Second - Conny  Darnell Second – Kat

	<p>2 coaches of the same team should not be evaluators on that team It is fine if the head coach passes on evaluating.</p> <p><b>Secretary</b> – See Report Brennan Park Users meeting update Motion allocate funds to CIT program – see topics of discussion tabled <b>Motion to approve Rep player apparel (helmets, tracksuits etc.)</b> Transitioning to black helmets, policy and procedure dress code: polo shirt, all teams, no caps, no jeans, dress shirt, dress pants zip up jacket, nice shoes <b>Motion to nominate a spirit wear champion, ice scheduler and risk manager</b> –Risk Manager Conny, Spirit Wear Darnell Ice scheduler TBD Motion to implement a meeting/discussion structure tabled Motion to approve Strategic Planning Proposal - posted to basecamp at a later time <b>Motion to confirm spending of Source for Sports credit practice jerseys \$6,900, coach boards \$2,000, puck bags \$700.</b> Player of the game unique to each team creates creativity, jerseys 2 colors starting at U11, Jordan SST’s, goalie tarp bungees, jerseys 50/50 red and black jerseys. Jordan would like new SSTs and will use pinny’s that were purchased last year.</p> <p><b>Registrar</b> – See Report U15 Goalie <b>Motion to assign director division:</b> U6 U8-9 5 Jenn <b>U9/U13 (4/2 teams)</b> U7 U15-u13 5 Leah <b>U7/U15 (3/2 teams)</b> U11-u18 4 Patrick <b>U11/U18 (2/2 teams)</b> <b>Donn to give to Patricia</b> Motion to approve Culture&amp;Values committee Core Values – the committee can have Core Values and SMHA will look into a strategic planning session to re-address their core values.</p> <p><b>Risk Manager</b> (Conny) – NA <b>Director</b> (Rob) – NA <b>Director</b> (Patrick) – NA <b>Director U9/U13</b> (Conny) – See Report</p> <p><b>Admin</b> – Newsletter date: Aug 29 announce coaches, advanced skills, new directors, fitting night, dress code, grand fondo</p>		<p>Donn Second – Darnell</p> <p>Donn Second – Rob</p> <p>Donn Second – Rob Donn Second - Rob</p> <p>Conny Second - Donn</p>
<p><b>Bears Committee Updates</b></p>	<p>Last bears update May 27<sup>th</sup> U15 2<sup>nd</sup> round of tryouts aug 9/10 no cuts planned to be made after that. Any new updates – 2/4 coaches</p>	<p>10 min</p>	<p>Kelly, Kat, &amp; Rick</p>
<p><b>New Business</b></p>	<p><b>Topics of Discussion:</b> Motion to approve Conny as interim new registrar – passed via email Motion to approve Leah and Jennifer as interim new registrar – passed via email</p>	<p>0 min</p>	

<b>Questions for Committees</b>	<b>Special Events</b> (Patricia) – <b>Referee in Chief Report</b> (Donn) – Fryer has agreed to another year <b>Second Rink</b> (Patrick) – <b>Tournaments</b> - NA <b>Sponsorship/Fundraising</b> – NA <b>Coaching</b> (Kim, Donn, Jordan) – Update: Recommend: U11A1 Tim Knight/Keegan - accepted U11A2 Gordon - accepted U13A1 Jeff/Nicole - accepted <b>Culture &amp; Values Committee</b> – See Report	5 min	All
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NEXT MEETING

**Facilitator: Rob McConachie**

**Recorder: Donn Oberg**

**Next Meeting: Wed Sept 13, 2023 6:30**

**Motion to adjourn 1<sup>st</sup> Rob , 2<sup>nd</sup> Darnell 8:57pm**