

Squamish Minor Hockey – Executive Meeting Minutes

- Statement of Purpose: A monthly check in of our agreed deliverables for a successful 2023/24 season.

Date: September 13, 2023

Time: 6:30pm-8:30 pm

Recorder: Donn Oberg

Facilitator:

President: Rob McConachie
 Vice President Rep: Darnell Waite
 Vice President House: Kim Clunk (absent)
 Secretary: Donn Oberg
 Treasurer: Kat Gore
 Technical Director: Jordan McCarl

Director: Jennifer Schorz
 Director: Patrick Reid
 Director: Leah Hodges
 Registrar: Conny Bonthron
 Admin: Patricia Wilson

AGENDA:

Agenda Item	Required Outcome/Action	Time	Brought Forward By:
Approve Agenda	Motion to Approve September 13th, 2023 Agenda Motion Passed	1 min	Rob Second – Kat
Approve Minutes	Motion to Approve August 14th, 2023 Minutes Motion Passed	1 min	Rob Second - Kat
Action items from Previous Meeting	<p>Please indicate done, progress update, or no longer pursuing in your board report:</p> <p>Darnell</p> <ol style="list-style-type: none"> 1. Standardized parent meeting (DEI committee) – done 2. Rep Player contracts - done 3. Logo wear – in progress <p>Kim</p> <ol style="list-style-type: none"> 1. Source order (Jordan has chosen SST aids instead of practice jerseys. Source is looking into getting them). 2. Technical Director Performance review – Meagan is willing to help with this, needs board feedback. <p>Donn</p> <ol style="list-style-type: none"> 1. Confidentiality agreements from new board members – need Darnell’s 2. Send Darnell Coach spreadsheet for tryouts - Done <p>Jordan</p> <ol style="list-style-type: none"> 1. Get Goalie incentive program document from Brad for voting. <p>Jenn</p> <ol style="list-style-type: none"> 1. Create incident report (Team Player Agreement) to accompany In Person Player Code of Conduct Policy. <p>Rob</p> <p>Conny</p> <ol style="list-style-type: none"> 1. Parent code of conduct update for parental attendance – no longer pursuing. <p>Patrick</p> <ol style="list-style-type: none"> 1. Update second rink document in basecamp with email addresses of all members 2. Dimensions of equipment for on ice equipment storage <p>Patricia</p> <ol style="list-style-type: none"> 1. Add to Master to do list - June: SMHA apparel order, domain registration date, team meeting deadline - done 	5 min	Donn

	<p>2. Announce Rep coaches - Done</p> <p>3. Advertise for Ice Scheduler - Done</p>		
Technical Director Report	<p>Coaching updates</p> <p>Kim: Motion to change U7 team composition. April: 3 teams to 4. More ice? Should we open to more players? 4 teams of 12 May need to increase number of players per team per PCAHA in which case we will need to remain at 3 teams. - approved</p> <p>Donn: Motion to approve Marc Wilkinson as U18C coach – approved.</p> <p>Marc reached out and is keen to coach</p> <p>Any new coaches this year need to have application (coaching committee will verify) and a conversation with Jordan vs. an interview with the coaching committee.</p> <p>U7 Aron Wilbur will be the lead</p> <ul style="list-style-type: none"> • U15C Goaltender - Ryder confirmed to play up? – assigned to U15C balanced Scott/Harley – Troy/Terry • Development hours; 200 total hours originally budgeted. 11 'groups' to allocate hours to this year. • U9 Update - pre-evaluation & evaluation skates, potential coaches need at U9 minor <ul style="list-style-type: none"> • U11 House – Kevin Hole/Gerald, Katie/Fryer • U11A2 – Gordan/Laura Darcie • U13 House – Balanced Craig Halliday, Chris Petry, Evan, Sean Rousseau, James • U18C Jeff Fryer/Dan Sargeant and Mike McClennon • Skating Coach - does anyone personally know Kerri-Ann or anyone from skate sea2sky? Looking to hire a skating coach 1/week or less for our younger groups. • Hosting a coaching clinic - # of coaches needing to re-certify? <ul style="list-style-type: none"> • Team Meeting Items for Managers: Division Directors and Darnell – Recap/Update <p>Goaltender Ambassador Updates/Ideas</p>	10 Min	<p>Jordan Rob Second – Connie</p> <p>Rob Second - Darnell</p>
Financial Report	See Report	0 min	
Ice Scheduler	<p>Ice Scheduler – position update</p> <p>Kat to stay on as ice scheduler, train and document. Ally Wilson is interested. If she manages for a year it would be easier to understand the ice scheduler position. Kat to reach out to Ally. Patrick to organize her to help as manager.</p> <p>Stat ice – no ice on stat days</p>	5 min	Kat
Motions from Director's Reports	<p>Standing agenda item – Directors Reports via Base Camp.</p> <p>President – See Report</p> <p>Motion to approve HC coach compensation plan</p> <p>Everyone to review and give feedback – tabled July to vote in Oct.</p> <p>Motion to review Dress Code (black helmets, polo shirt, all teams, no caps, no jeans, dress shirt, dress pants zip up jacket, nice shoes)</p> <p>Dryland? Tracksuits? Rob will get message out. Rep teams require SMHA shorts and tshirt. - Approved</p> <p>Managers - tabled</p> <p>Coaches - tabled</p> <p>Shooting Lane – district question</p> <p>Google work space – set up file structure tabled</p>	25 min 5 min per motion	<p>All</p> <p>Rob Second - Kat</p>

Complaint procedures – unless in writing, not worth dealing with. If not willing to put in writing, not that big of a deal.
 Complaint form – Rob will work with Jenn
 Any email with question the person needs to state “complete” once they receive their answer so everyone else knows that the question is resolved.

VP House – See Report
 Motion to review all paid board positions – Sept tabled

VP Rep – See Report
 We need to add mental health to tryout policy
 Ask that the board not to share information with members
 VP of Rep needs to be part of coaching committee
 All questions during rep tryouts to go to Darnell
 I have communicated to all the head coaches
 Dressing room policy
 Golf shirt color - black

Secretary – See Report
 Motion to allocate funds for Brennan Park Reno – call out for volunteers to help build better dressing rooms.
 Motion allocate funds to CIT program – see topics of discussion – tabled Aug
 Motion to implement a meeting/discussion structure – tabled Aug

Registrar – one female players for approval u13 players to play down.

Risk Manager (Conny) – Criminal record checks need updates, have been updated. Must have RIC and CRC to go on the ice.

Director U7/U15 (Leah) – See Report

Director U11/U18 (Patrick) – See Report
 Motion: Recommendation for gear storage. – Jordan will just give everybody the code to his locker. Jordan to reach out to facilities guy. Shooting area with the extra nets, Jordan will ask what they are doing with the extra nets.

Director U9/U13 (Jenn) – See Report

Admin – Newsletter date: Sept 19 announce coaches, pro d camp sep 29, dressing room needs, dress code,

Bears Committee Updates

Can't copy and paste from PDF
 Bears Committee
 Dan Lang – see report
 Dryland – has been scheduled, whistler would like to see dryland half and half in each community.
 Releases – u18 may release goalies

10 min

Kelly, Kat, & Rick

New Business	Topics of Discussion:	0 min	
Questions for Committees	Special Events (Patricia) – NA Referee in Chief Report (Donn) – Ref Clinic had great turnout Sept 10 Second Rink (Patrick) – has update (sorry can't copy and paste from PDF) Tournaments - NA Sponsorship/Fundraising – NA Coaching (Kim, Donn, Jordan) – Update: U18C Marc Wilkinson Culture & Values Committee – See Report Please review Values document.	5 min	All

NEXT MEETING

Facilitator: Rob McConachie

Recorder: Donn Oberg

Next Meeting: Wed oct 18, 2023 6:30

Motion to adjourn 1st Rob , 2nd Connie 9:10pm