

Squamish Minor Hockey – Executive Meeting Minutes

- Statement of Purpose: A monthly check in of our agreed deliverables for a successful 2023/24 season.

Date: October 18, 2023

Time: 6:30pm-8:30 pm

Recorder: Donn Oberg

Facilitator:

President: Rob McConachie
 Vice President Rep: Darnell Waite
 Vice President House: Leah Hodges
 Secretary: Donn Oberg
 Treasurer: Kat Gore
 Technical Director: Jordan McCarl

Director: Jennifer Schorz
 Director: Patrick Reid
 Director: Anna LeGood
 Registrar: Conny Bonthron
 Admin: Patricia Wilson

AGENDA:

Agenda Item	Required Outcome/Action	Time	Brought Forward By:
Approve Agenda	Motion to Approve October 18th, 2023 Agenda Motion Passed	1 min	Rob Second – Darnell
Approve Minutes	Motion to Approve September 13th, 2023 Minutes Motion Passed	1 min	Rob Second - Leah
Action items from Previous Meeting	<p>Please indicate done, progress update, or no longer pursuing in your board report:</p> <p>Darnell</p> <ol style="list-style-type: none"> Logo wear – update provided in board report Update AP policy with manger to contact player families <p>Donn</p> <ol style="list-style-type: none"> Confidentiality agreements from new board members – need Darnell’s Reconcile Source credit and liaise with equipment manager to ensure orders are received. Get tournament policy from website to Rob Source order – awaiting pricing mini net, foam pads, SST aids \$250 for CIT program Gaming license and fundraising policy to Emma for manager manual Update team roster relationship policy – advise Emma for manager manual <p>Jordan</p> <ol style="list-style-type: none"> Get Goalie incentive program document from Brad for voting.- no longer pursuing at this time <p>Jenn</p> <p>Rob</p> <ol style="list-style-type: none"> Incident report (Team Player Agreement) to accompany In Person Player Code of Conduct Policy. Paid Board positions evaluation, include Bears committee <p>Conny</p> <p>Leah</p> <ol style="list-style-type: none"> Technical Director Performance review – Meagan is willing to help with this, needs board feedback. <p>Patrick</p>	5 min	Donn

	<ol style="list-style-type: none"> 1. Update second rink document in basecamp with email addresses of all members 2. Dimensions of equipment for on ice equipment storage <p>Patricia</p> <ol style="list-style-type: none"> 1. Grant application master list 2. Player development hours – so families know how many development hours each team gets from our DHO, use verbiage up to 20 hours , don't guarantee a specific amount of hours (see Jordan's report). Also add what Jordan does when he is at practices (get from Jordan). 3. Code of conduct is too hard to find on the website 4. Add Rep Hockey agreement to website 5. Share social media posting policy and document in manger manual 6. 		
<p>Technical Director Report</p>	<p>Goaltender Ambassador Updates/Ideas</p> <p>Coaching updates</p> <ul style="list-style-type: none"> • Development Hours – Up to: <p>U7 - 25 (some for combined practices, some individually to minor, major). U9 Minor - 20, U9 Major - 20 U11C - 20 U11 A2 - 20 U11A1 - 20 U13C - 20 U13A1 - 20 U15C - 20 U18C- 15</p> <p>Goalie Hours - 2/month Sundays with Goalie Group, plus 1/month team with Brad/Kyle (U9 major and up) = 10/month on average running October to February (5 months, 50 total).</p> <ul style="list-style-type: none"> • Coach Seminars: Dates TBD (in next 3 weeks) <p>a) U7/U9 Coach Meeting - Date TBD b) Association Wide Coach Seminar - Practice Planning & TCS Software Introduction to platform/database (Myself & Aaron Wilbur)</p> <ul style="list-style-type: none"> • Jennifer Gibson - Skating Coach & Upcoming Pro-D Day • Player Evaluations - division directors • U7 & U9 Updates - Teams, Parent & Coach Meetings, • U9 Minor - players to practice on Thursdays with major • AP's to Practice – super important at all levels to get players close to the next level more opportunities. • Aaron has new database for coaches. Can store many things on this platform including– drills, practice plans, videos, code of conduct, policy and procedures will comp for our association. Host coaches meeting on how to use it. Can take video and upload it. Can have a folder for committee's etc and only certain people will have access. Goal of platform is to outfit coaches/managers with material and resources • Spring program – 6 week development program proposed for U7/U9 	<p>10 Min</p>	<p>Jordan Rob Second – Connie</p> <p>Rob Second - Darnell</p>
<p>Financial Report</p>	<p>See Report</p>	<p>0 min</p>	<p>Kat</p>

Ice Scheduler		0 min	Kat
Motions from Director's Reports	<p>Standing agenda item – Directors Reports via Base Camp.</p> <p>VP House – NA Motion to review all paid board positions – Sept tabled (Rob to pull info)</p> <p>VP Rep – See Report</p> <ol style="list-style-type: none"> 1. Motion to change AP Policy to reflect - that the Manager NOT the coach should be contacting families/ other coaches – Darnell to change 2. Motion to Post of Codes of Conduct onto our website – Patricia easier to find 3. Motion to Post - SMHA Rep Hockey Agreement to website – Patricia 4. Stickers on helmets – implemented rules how will we enforce. 5 in favour , 3 opposed motion passed <p>Secretary – See Report Motion to allocate funds for Brennan Park Reno – tabled Sept Motion allocate funds to CIT program – see topics of discussion – tabled Aug Volunteer\$250 Motion Passed –Don to let Kathleen know Motion to implement a meeting/discussion structure – tabled Aug 2nd meeting a month, a continuation of the first meeting, no Jordan or Patricia required Motion Passed Motion to implement a social media posting policy – give limited access to upload, ground rules required, home games only, 2 per game, 1 post per week for house team games and player of the game – Motion Passed Patricia to share Motion to finalize tournament letter policy – tabled send tournament doc to Rob Motion to make a decision on gaming licence/wine raffles – no gaming licence, no 50/50, fundraising up to tournament fees and team party max fundraise is \$5,000. – to be added to manager manual Donn</p> <p>Motion to align manager manual and policies regarding the relationship between people on the roster – take safety out of it, Donn to advise Emma Motion passed Motion to allocate equipment spending SST aids 12 for \$2000, stick holders \$1200 Motion passed</p> <p>Registrar – See Report Motion that online complaint submission go to The Risk Manger who looks at it then forwards to the Appropriate Person. Table Oct Motion: Spring Hockey - Motion to Introduce 6-Week Spring Development Program + jamboree (U7 and U9 only to start) take away Donn/Jordan</p> <p>Risk Manager (Conny) – Safety Person to make sure that all boards are securely locked as we have had a couple of incidents in games with them not be fully locked. Directors please let your team Managers know so they can communicate. Motion that the visiting team enters on the corner towards their bench doors and Home team enters through the middle tabled to hear back from BP</p>	<p>145 min 5 min per motion</p>	<p>All</p> <p>Darnell Second - Rob</p> <p>Donn Second - Rob Rob Second - Conny</p> <p>Donn Second – Darnell</p> <p>Donn Second - Leah</p> <p>Donn Second – Darnell Donn Second - Conny</p>

	<p>Director U7/U15 (Leah) – See Report Motion to adjust to 4 teams instead of 3 – can't be done because teams were declared Oct 15th and per PCAHA this would not meet the minimum roster size. Motion to implement tournament payment policy - do players pay if they can't attend, is there funding? Rob to take on fund for future, approval on case by case basis Motion to approve 3 players to cover tournament fee only. Motion Passed</p> <p>Director U11/U18 (Patrick) – See Report</p> <p>Director U9/U13 (Jenn) – See Report</p> <p>President – See Report Motion to approve HC coach compensation plan Everyone to review and give feedback – tabled July to vote in Oct.</p> <ol style="list-style-type: none"> 1. Managers - tabled 2. Coaches – tabled 3. Motion to Migrate to Google Workspace from Basecamp – tabled Sept 4. Migration from individual emails to squamishminorhockey.com emails 5. Motion to Approve Dressing Room Policy 6. Motion to Approve Email Policy 7. Motion to Approve Google workspace Policy 8. Motion to change the website from Teamsnap builder and build a new website 9. Motion to increase the number of meetings to 2/month 10. Motion to build a complaint system 11. Motion to implement committee requirements 12. Motion to Switch from MailChimp to Keap Max 13. Motion to implement a communication tool - Slack <p>Admin – Newsletter date: ? No kids in hallway unless playing, no kids by Zamboni entrance or between Zamboni entrance and home bench – be respectful. Fill the net, add donation request for kids in need, Picture day, Ref development Nov 5 2-4:30 Black Tusk room</p>		<p>Leah Second - Donn</p> <p>Second - Second - Second - Second - Second - Second - Second - Second - Second - Second - Second - Second - Second - Second -</p>
Bears Committee Updates	U15A2 Goalie had incident at practice with goalie coach and incurred \$6500 in dental damage. Hockey Canada only covers \$3000. Bears committee structure - tabled	5 min	Kelly, Kat, & Rick
New Business	Topics of Discussion: Word document circulated for comments and discussion	0 min	
Questions for Committees	Special Events (Leah) – See Report Referee in Chief Report (Donn) – See Report Second Rink (Patrick) – See Report Can we add update in newsletter, budget for paid services webhosting, presentation	5 min	All

materials, campaign for a new rink, raise awareness to council that we have a large user group that is motivated to get a second ice more quickly than currently proposed.		
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Tournaments - NA

Sponsorship/Fundraising (Patricia) – NA

Coaching (Kim, Donn, Jordan) – NA

Need to confirm that all coaches have an application submitted

Culture & Values Committee – See Report

NEXT MEETING

Facilitator: Rob McConachie

Recorder: Donn Oberg

Next Meeting: Wed nov 1, 2023 6:30

Motion to adjourn 1st Rob , 2nd Leah 9:27pm