

Squamish Minor Hockey – Executive Meeting Minutes

- Statement of Purpose: A monthly check in of our agreed deliverables for a successful 2023/24 season.

Date: January 10, 2024

Time: 6:30pm-9:05 pm

Recorder: Donn Oberg

Facilitator:

President: Rob McConachie
 Vice President Rep: Darnell Waite
 Vice President House: Leah Hodges
 Secretary: Donn Oberg
 Treasurer: Kat Gore
 Technical Director: Jordan McCarl

Director: Jennifer Schorz
 Director: Patrick Reid
 Director: Anna LeGood
 Registrar: Conny Bonthron
 Admin: Patricia Wilson

AGENDA:

Agenda Item	Required Outcome/Action	Time	Brought Forward By:
Approve Agenda	Motion to Approve November 22nd, 2023 Agenda Motion Passed	1 min	Rob Second – Conny
Approve Minutes	Motion to Approve October 18th, 2023 Minutes Motion Passed	1 min	Rob Second - Kat
Action items from Previous Meeting	<p>Please indicate done, progress update, or no longer pursuing in your board report:</p> <p>Darnell</p> <ol style="list-style-type: none"> 1. Logo wear – In progress 2. Update AP policy manger to manager request – In progress 3. Coach in training AC flat amount review takeaway for January 4. an email be sent to parents advising them of the AP policy and what to expect for number of AP's and frequency of attending practices takeaway for Dec <p>Donn</p> <ol style="list-style-type: none"> 1. Confidentiality agreements from new board members – complete 2. Reconcile Source credit and liaise with equipment manager to ensure orders are received – In progress 3. Get tournament policy from website to Rob - done 4. Source order – awaiting pricing mini net, foam pads, SST aids 5. \$250 for CIT program - done 6. Gaming license and fundraising policy to Emma for manager manual – passed to Leah 7. Update team roster relationship policy – advise Emma for manager manual – passed to Leah 8. Coordinate sale of SMHA extra stuff – passed to Leah <p>Jordan</p> <ol style="list-style-type: none"> 1. Larger goalie incentive takeaway for Dec - complete 2. Nov 22 - Team balancing format for house teams - complete <p>Kat</p> <ol style="list-style-type: none"> 1. Larger goalie incentive takeaway for Dec - complete <p>Jenn</p> <p>Rob</p> <ol style="list-style-type: none"> 1. Paid Board positions evaluation, include Bears committee – in off season 2. Tournament Fund policy – policy and procedure list 3. Complaint Policy/automation – in progress 	5 min	Donn

4. Teams require letter to attend all tournaments takeaway for Dec
5. Coach in training AC flat amount review takeaway for January
6. Tournament letter policy – per email Oct 25/Dec 1.

Conny

Leah

1. Technical Director Performance review – Meagan is willing to help with this, needs board feedback – in progress
2. Initiation balancing timeline (Nov 22) motion carried policy document required in basecamp.
3. See Report for additional updates

Patrick

1. Update second rink document in basecamp with email addresses of all members - done
2. Dimensions of equipment for on ice equipment storage – not persuing – approx. \$800

Anna

1. Email Jordan with free courses and tip sheets – done
2. Create a more prescriptive disciplinary process – in progress
3. Align SMHA Policies and Procedures with governing organizations

Patricia

1. Grant application master list - complete
2. Player development hours – so families know how many development hours each team gets from our DHO, use verbiage up to 20 hours, and don't guarantee a specific amount of hours (see Jordan's report). Also add what Jordan does when he is at practices (get from Jordan). - complete
3. Code of conduct is too hard to find on the website – in progress
4. Add Rep Hockey agreement to website – in progress
5. Share social media posting policy and document in manger manual – in progress
6. Second Rick committee update for newsletter – Patrick to provide
7. Update Annual Calendar with Initiation balancing timeline from Nov 22 meeting.

Technical Director Report

Goaltender Ambassador Updates/Ideas

Coach education to incorporate goalies into practice, 2-3 drills for coaches to have in their back pocket to work on with goalie. Goalie group has suggested that all goalies need skating practice.

Motion for board's approval - re-allocation of hours as necessary for goalie development or coaching seminar speakers. e.g. U18 has many dev hours remaining that will not be used, can these be pushed to other teams, goalies, speakers as needed? Yes so long as the teams agree to forgo these development hours and the board is made aware.

Upcoming coach seminars - January & February An evening ice slot will be required. Maybe easier in Feb or March when teams are winding down

January Pro-D Day Camp - Goalie Group with goalies, Mats Lindgren & Jordan McCarl to do player sessions

TCS - using the platform to store drill videos, I have been building a bank of drills, resources, material from coaching night in November that all of our coaches can access. Many coaches seem to be using the platform, and coaches have been encouraged to record drills at practice that run well and are effective. Coaches have been sharing them with me and I upload them to the appropriate folders. In future seasons, coaches can login and see what was done in the previous year for ideas, practice plans.

10
Min

Jordan

	<p>Division directors to encourage coaches to use the coaches site.</p> <p>Team Balancing Format Proposal (2 rankings, 2 drafts) – to be voted on and submitted as a policy February board meeting.</p> <p>Jordan to rank players independently, then in conjunction with head coach from each team, then divide players twice accordingly in draft-style format. Jordan will do mock rosters independently, and then coaches will do a draft as well to see if the results are relatively similar.</p> <ul style="list-style-type: none"> -teams will play two balancing games to test the drafted rosters. -maximum of 2 player moves between balancing game 1 and 2, ideally two games are played before any players are moved/exchanged. -a 3rd balancing game may be played if felt necessary by the team coaches -use the month of September to establish the C rosters. <p>Spring Break Camp - Proposed Schedule</p> <p>Reach out to older players who would like to help with the camp, act as day camp counsellors. Go with the group to all scheduled activities, help tie skates, lunch supervision, on-ice helpers, etc.</p>		
Financial Report	See Report	0 min	Kat
Ice Scheduler		0 min	Kat
Motions from Director's Reports	<p>Standing agenda item – Directors Reports via Base Camp.</p> <p>VP House – See Report</p> <p>VP Rep – See Report</p> <p>Secretary – See Report</p> <p>Motion to allocate funds for Brennan Park Reno – tabled until YE</p> <p>Registrar – See Report</p> <p>Motion for board to pay for assistant coaches this season (policy to be implemented for next season). Assistant coaches are coaches in training for the purpose of increasing # of non parent paid coaches in our association for future. Motion carried (opposed - Darnell)</p> <p>Risk Manager (Conny) –</p> <p>Director U11/U15 (Anna) – See Report</p> <p>Director U7/U18 (Patrick) – See Report</p> <p>Director U9/U13 (Jenn) – See Report</p> <p>President – See Report</p> <p>Motion to approve HC coach compensation plan - Everyone to review and give feedback – tabled July to vote in Jan</p> <p>Admin – Newsletter date: December 1 No alcohol at Brennan Park</p>	90min 5 min per motion	All Conny Second - Kat
Bears Committee Updates	Bears committee structure – tabled	5 min	Kelly, Kat, & Rick
New Business	<p>Topics of Discussion:</p> <p>Word document circulated for comments and discussion</p>	0 min	

Questions for Committees	Special Events (Leah) – See Report Referee in Chief Report (Donn) – See Report Second Rink (Patrick) – NA Tournaments - NA Sponsorship/Fundraising (Patricia) – NA Coaching (Kim, Donn, Jordan) – NA Culture & Values Committee – See Report	0 min	All
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NEXT MEETING

Facilitator: Rob McConachie

Recorder: Donn Oberg

Next Meeting: Tue Feb 12, 2024 6:30, followed by in person meeting March 6, 2024

Motion to adjourn 1st Rob , 2nd Conny 9:05pm