## **Squamish Minor Hockey – Minutes**

• Statement of Purpose: A monthly check in of our agreed deliverables for a successful 2023/24 season.

Date: April 2nd, 2024 Time: 5:30pm-7:42pm

Recorder: Donn Oberg Facilitator:

President: Rob McConachie Director: Jennifer Schorz
Vice President Rep: Darnell Waite Director: Patrick Reid
Vice President House: Leah Hodges Director: Anna LeGood
Secretary: Donn Oberg Registrar: Conny Bonthron

Treasurer: Kat Gore

Technical Director: Jordan McCarl Admin: Patricia Wilson

Bears GM: Mike Borrelli

## **AGENDA:**

Agenda Item	Required Outcome/Action	Time	Brought
Annuara	Motion to Approve April 2nd 2024 Aconde	1 min	Forward By:  Darnell
Approve	Motion to Approve April 2nd, 2024 Agenda Motion Passed	1 min	Second – Kat
Agenda	Wouldn't Passed		
Approve	Motion to Approve March 6th, 2024 Minutes	1 min	Darnall
Minutes	Motion Passed		Second - Anna
Action items	Please indicate done, progress update, or no longer pursuing in your	5 min	Donn
from Previous	board report:		
Meeting	Darnell		
	1. Finalize AP policy – In Progress		
	2. Coach in training AC flat amount review takeaway for January		
	3. an email be sent to parents advising them of the AP policy and		
	what to expect for number of AP's and frequency of attending		
	practices takeaway for Dec – to be updated on website		
	4. Coach survey for feedback to coaches.		
	5. Get coach feedback to go to players and parents (mar/24).		
	Donn		
	Reconcile Source credit and liaise with equipment manager to		
	ensure orders are received – In progress		
	2. Source order – awaiting pricing mini net, foam pads, SST aids		
	Jordan		
	1. Nov 22 - Team balancing document for house teams to be		
	submitted to policy folder - completed		
	Kat		
	Jenn		
	Rob		
	<ol> <li>Paid Board positions evaluation, include Bears committee – in off season</li> </ol>		
	2. Tournament Fund policy – policy and procedure list		
	3. Complaint Policy/automation – in progress		
	4. Coach in training AC flat amount review takeaway for January		
	5. Tournament letter policy – per email Oct 25/Dec 1.		
	Conny		
	Leah		
	1. Technical Director Performance review - Circulated to key		
	individuals from 2022/2023 season to complete. Circulated to		
	coaches and key individuals from 2023/2024 season to complete		

with requested response date by March 15.Directors manual per report  2. Policy updates per report  3. Rule of 2 policy per March 6 meeting minutes  4. See Report for additional updates  Patrick  1. Second Rink Committee to address Bears request for female U18 team—in progress  Anna  1. Create a more prescriptive disciplinary process—in progress  2. Align SMHA policies and procedure with governing organizations—in progress  Patricia  1. Add Rep Hockey agreement to website—in progress  2. Second Rick committee update for newsletter—Patrick to provide 3. Social Media posting policy for manager manual 4. Awards celebration 5. Update annual calendar coach application and interview deadlines email 3/26—complete 6. 24-25 registration info  Technical  Director  * Spring Camp - went smoothly, some parents enjoyed the drop-off and pick up format  * Development Hours - 199 of 200 budgeted hours were used this season, shifted 2.5 of these player hours to goalies as we exceeded the goalie coaching budget  • Coach Calls - reaching out to coaches over last week and this week to get feedback, reflection on season. Potentially going to hold one more coach night to get coaching staffs together to do a reflection/assessment of the year depending on interest.  • Darnell & I met with Jeff Oldenborger who requested a meeting to share his thoughts on evaluation process, AP policy, player/family commitment issues.  • Coaching Seminars this past season (3):  • November: Aaron & Jordan - SMHA Program Alignment  • January: Jordan - Creating & Teaching Offense  • February: Lynden Sammartino of The Goalie Group—Goaltending Overview  • End of Year Player Assessments (U11 and up) - Division directors, if you can please follow up with your coaches over				
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rectors, if you can please follow up with your coaches over		•		
, in the second				
the next couple of weeks to encourage the completion of		•		
these, it would be appreciated! – to be included in interview		these, it would be appreciated! – to be included in interview		
process/contracts. Jordan sends template at beginning of the		process/contracts. Jordan sends template at beginning of the		
year, and reassess end of year. Get coaches together to get		year, and reassess end of year. Get coaches together to get		
them done.				
Motions				
Discuss the possibility of keeping some spring ice within  SMHA part seeson run a 6 week days apparent program				
SMHA next season; run a 6-week development program				
(more of a discussion topic than a directive). We will keep all				
our spring ice. Jordan camps/shift but not specific to teams.				
Implement a weekly off-ice program (additional cost) to all		<ul> <li>Implement a weekly off-ice program (additional cost) to all</li> </ul>		
rep teams that runs October through February.  Rob Second - Jer		rep teams that runs October through February.		Rob Second - Jen

	No opposed – motion passed		
Financial Report	Gaming Grant – payments ice, internet, year end party, Need to have less than 50% of our current expenses in the bank. Should be 37.6% same as last year. Need to spend more money. Bring ideas for expenses to budget meeting.	10 min	Kat
Ice Scheduler		0 min	Kat
Motions from Director's Reports	Standing agenda item — Directors Reports via Base Camp.  President — NA  Will not be returning.  Motion to approve Rep Head Coach compensation plan —  Everyone to review and give feedback — tabled July to vote in Jan to be voted on in April. Changes HC experience, mentored coach will be paid by association, millage, 11-14 on all 3. No one opposed.  VP House —  1. For SMHA to hold on to spring ice for 2024/2025 season (April and May per conversation with Rosella, Leah to discuss) — tabled in Feb Send out reminder for helpers for year end party for set up and take down.  VP Rep — See Report  1. Jersey policy — damaged jerseys/u9's taking them home. U7 practice jerseys. Per manager meeting initiation jerseys are not to be taken home. Board members attend manager meeting, cheat sheet with highlights. Yes initiation has jersey managerUpdate policy jersey's cost \$100 not \$75. List of people for next year to add \$100 to registration if not paid.  2. Policy for roster size to stay consistent and number of goalies unless otherwise recommended by DHO and discussed with board. Any changes should discussed as a board to ensure as many scenarios as possible are considered and avoid possible oversights. Final decision lies with DHO Roster size questions should be left as will not be decided until tryouts are over.  3. Logo use policy and why — community, inclusion, for the right purpose, using local business. Look for volunteer to take on spirit wear store - Patricia  Registrar (Conny) — See Report  Respect in Sport Parent link is live on website.  Risk Manager (Conny) — See Report  Respect in Sport Parent link is live on website.  Risk manager sign up list.  Director U1/U15 (Anna) — NA  Director U1/U15 (Anna) — NA  Director U1/U18 (Patrick) — NA  Director U1/U18 (Patrick) — NA  Director U9/U13 (Jenn) — NA  Admin — Newsletter date:  Agm, nominations, RIS parent, registration April 21, Notification 14 days prior, board to submit nominations	90min 5 min per motio n	All  Rob Second – Kat

Bears	Mike Borrelli Bears GM:	15	Rob, Kat, & TBD
Committee Updates	Mike attend SMHA board meeting – what went well, what plan is for next year:  Overall a success, progression of players and coaches. Challenges with some teams but happens throughout the season. Working on communication to be proactive and slot in some more roles and responsibilities.  Coaching – last few weeks have been resuming with coaches from past season and new coaches interested in coming on board. Main camp late august/early sept. Comfortable to push that forward with regards to what is available for ice. Confirm with Louise main camp dates: 3 <sup>rd</sup> -4 <sup>th</sup> week in August. Whistler in maintenance year mid May to Mid June. Skills and 2 games. Plan for 2 U18 teams.	min	
	Bears committee structure – tabled Oct 18 2023  Bears structure – Motion for Bears meetings to be minuted and attended by 2 SMHA board members and all decisions related to hiring/employment contracts, policy/procedure, conditions of agreement (team composition, tryout timeline, number of teams etc) and budget be voted on by respective boards per May 2023 vote. – to be decided after agm. Including more people makes it harder to schedule.  Financials  Mike has suggested that we have an information session. Mike should report to our board twice a year.  Motion: 3 SMHA representatives on bears committee VP Rep, President and Treasurer  All in favour		Leah Second - Donn
Policies	Rule of 2 3/6/24 Jersey 4/2/24 Logo use 4/2/24 Tryouts 4/2/24 Coach Compensation Plan 4/2/24 Rep Team Off-Ice Program 4/2/24 Spring Ice Policy 4/2/24		
Questions for Committees	Special Events (Leah) – See Report Disciplinary (Leah) – See Report Referee in Chief (Donn) – NA Brennan Park Renovation (Donn) – See Report Coaching (Donn, Jordan, Darnell, Conny) – See Report Second Rink (Patrick) – NA Sponsorship/Fundraising (Patricia) – NA Culture & Values Committee (Conny) – NA Policy & Procedure Committee (Leah) - NA Tournaments - NA	0 min	All

## **NEXT MEETING**

**Facilitator: Darnell Waite** 

Recorder: Donn Oberg
Next Meeting: May 8, 2023 6:30 AGM May 29
Motion to adjourn 1<sup>st</sup> Darnell, 2<sup>nd</sup> Rob 7:42pm